

**COMMUNITY CHRISTIAN SCHOOL  
RELEASE FORM**

**PHOTO RELEASE**

Technology plays an important role at Community Christian School. Students are exposed to a number of programs that will help them improve academics. During the school year, CCS students are often involved in activities that involve taking pictures for public media (such as: Internet web design, newspapers, marketing publications, etc.). We are constantly updating our website and we would like to celebrate student achievement by posting pictures on our web site, in newsletters and in our yearbook.

Students names are not listed in our promotional materials but likenesses are used to help promote the programs of the school. We like to feature our students working together in the classroom and participating in school activities. Your consent is required for your child to be included in any of the pictures. Your child will not be identified by name except in the yearbook. We make every effort, especially on web pages, to NOT give personal information or identity. The sole purpose of photos is to help promote school programs, while protecting the privacy of individuals.

In addition, the local paper, The Palladium-Item, features articles and/or photos that feature our students. At times, The Palladium-Item will print names of students, either with photos or in articles, such as Honor Roll, Science Fair, or general information that highlights the programs of the school.

Please mark applicable line below:

I hereby give consent for my child to be included in any pictures taken. I know that they will not be used for any commercial purposes and will be used solely for displaying the dimensions of the program. I also give consent for my child's name and/or likeness to be printed in the local paper, if the occasion arises. I also consent for my child to be included in pictures taken for promotional materials and on the school website.

**OR**

I hereby request that my child NOT be photographed, videotaped, or interviewed for possible use in newspapers, television, radio broadcasts, or the school websites.

**SCHOOL DIRECTORY**

Your family has the option of having your names, addresses, home telephone number, and/or email address in the school directory.

Yes, please include the following information in the CCS directory.

Parent/Guardian Names \_\_\_\_\_

Address: \_\_\_\_\_ HomePhone \_\_\_\_\_  
*City State Zip*

Primary email address \_\_\_\_\_

Student Names, Grades, & Date of Birth \_\_\_\_\_

The following will only be given to Room Parents:

Cell Phone Number 1 \_\_\_\_\_ 2 \_\_\_\_\_

Alternative email addresses \_\_\_\_\_

No, we do NOT want our information published.

\_\_\_\_\_  
*Parent Signature* *Date* **(over)**

**AS A SERVICE TO OUR VOLUNTEERS:** According to the CCS policy regarding volunteers, (see CCS Handbook, 5:14) "All CCS volunteers must have a clear Criminal background check, on file in the CCS office." The following paperwork for Limited Adult Criminal History Information is provided for your convenience in fulfilling this requirement. CCS will submit this paperwork (4) four times per year, to the Indiana State Police, at not charge to you. You may copy this page for additional persons, such as other friends or family members who may wish to drive on, or attend field trips, or serve in any other volunteer capacity. If you do not submit your paperwork in a timely manner, a Limited Adult Criminal History may be obtained through Barada, Inc. at your cost.

## REQUEST FOR LIMITED ADULT CRIMINAL HISTORY INFORMATION

*Please print all information*

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ Middle \_\_\_\_\_

Maiden Name: \_\_\_\_\_

Nickname (if applicable): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_

Race: \_\_\_\_\_

(A-Asian/Pacific; W-White; I-American Indian/Alaskan  
B-Black; M-Multi-Racial; U-Unknown)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

*It shall be the policy of the school, to admit students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities accorded or made available by the school. The school shall not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, scholarship and loan programs, admission policies, and athletic and other School Administered programs.*